

# PARENT - STUDENT - TEACHER CONFERENCES 2017

Parent/student/teacher conferences have been scheduled to take place on **Wednesday 2 August from 3.15 pm – 6.00 pm** and **Thursday 3 August from 1.15 pm – 7.45 pm**. We invite every family to take this opportunity to meet with their child's teacher for 15 minutes for a student-led conference, which will give you an opportunity to discuss your child's most recent Report and Progress Folder samples. While there is a prime responsibility for the children and teacher to provide specific data on student progress, it is also an opportunity for parents to provide relevant information. This will assist the teacher to determine future goals and directions for your child. We are again aiming for 100% attendance.

School will close and the **children will all go home at 12.30 pm on Thursday 3 August**. KidsKlub have agreed to run their programme for the children who normally attend, from 12.30 pm on the Thursday. The Wednesday after school times are primarily for those parents who cannot come on Thursday. We appreciate your support in this amendment to the scheduled school day on this occasion.

All children will present their work samples to you at the conference. An important part of the learning process is teaching our students to take responsibility for their own learning, which increases as they progress from Year 0 – 6. We use a three-way process where the student, parents and teacher participate in looking at the work and the results. The children prepare at school to present their work to you. They make their presentation to you at the beginning of the conference and time is left then for the parent and teacher discussion to be held, with or without your child. It remains the parents' choice whether the child attends the second part and we would ask you to indicate your preference on the form below. All children are expected to attend the first part of the conference, which is student-led.

To make a booking you can do this online by following these instructions:

1. Go to [www.schoolinterviews.co.nz](http://www.schoolinterviews.co.nz) or click on the link from the School website home page
2. Enter our school's unique code – **q8qdd**
3. Press Go and follow instructions

If you require the office to book online for you, please fill in the slip at the bottom of the page indicating an appropriate time slot. This slip will then be returned to you with your confirmed conference time(s).

Please note:

- a. If your child attends special English lessons with Christine Mason (Room 14a), you can also make an appointment online (only available Thursday 1.15 pm – 5.00 pm). Korean and Chinese parents, if you need support with translation during your child's conference, please talk to someone in the office as this cannot be done online.
- b. If you would like to discuss wider school issues you are welcome to make an appointment with our Deputy Principal, Karen Rodger or Principal, Jennie Stewart. This also cannot be done online so you will need to indicate this on the return slip below.

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**PARENT-STUDENT-TEACHER CONFERENCES:** [Please return this slip to the office if you would like us to book online for you, it will be returned to you with your confirmed appointment time(s)]

Name of child(ren): \_\_\_\_\_

Room No(s): \_\_\_\_\_

Phone: \_\_\_\_\_

Preferred times: (Please tick)

Wednesday 2 August 3.15 pm – 6.00 pm

Thursday 3 August 1.15 pm - 3.45 pm

4.00 - 5.15 pm

6.15 pm – 7.45 pm

Appointment also with: \_\_\_\_\_

**CONFIRMED TIME/TIMES: (Office staff to fill in)**

**Your appointment time(s) is (are):**